



# Serenity School

## Remote Learning Policy

### A guide for parents and carers

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**This guide outlines our approach to remote learning in the case of a bubble or whole school closure.**

**What is taught to pupils learning from home?**

- We teach the same curriculum remotely as we do in school.
- Daily work will be set for English and Maths.
- Science or foundation subjects work will be set each week.
- Whole school activities will be offered in My Maths and Accelerated Reading.
- In addition to this, children should be reading for 30 minutes a day and learning their weekly spellings.

**How long can I expect work set by the school to take my child each day?** This is the suggested timetable for a typical learning from home day.

Time	Subject	Instructions
10:00-10:30	Registration and reading time	Teacher Lead  Pupils must be signed on and ready to register with their teaching team. We expect all pupils to be present, if not in school. Pupils will then be advised to log on to My Maths or Accelerated Reader, depending on the timetable.
10:45-11:30	Lesson Two: on Timetable below	Teachers will lead a virtual session based on your child’s timetable.  After initial input from the teacher pupils will be asked to complete tasks independently.  Pupils can remain mute online during this time with the teacher, so they are able to ask any questions.
11:45-12:00	Lesson Three: on Timetable below	Teachers will lead a virtual session based on your child’s timetable.  After initial input from the teacher pupils will be asked to complete tasks independently.  Pupils can remain mute online during this time with the teacher, so they are able to ask any questions.
Afternoon Topics	My Maths/ Accelerated Reader/PE	Independent learning  During this time pupils are to log on to My Maths or Accelerated reader (depending on sessions carried out in the morning)  Pupils are also encouraged to participate in exercise- This can be a walk, bike riding, jogging or taking part in PE with Joe Wicks: <a href="#">P.E with Joe   Monday 23rd March 2020 - YouTube</a>

**How can we access the work?**

- Remote learning can be accessed through Microsoft Teams – The students’ email address have been emailed and posted to parents so that you have a record of it.
- All children have a personal log in. If misplaced log in details can be resent on request by emailing the school email address on the below.

- Tasks that have been set for children will appear in the 'Channel' of their Microsoft Team.
- Weekly homework tasks and In-school tasks will also be visible there but will be clearly labelled so parents/carers know the work that needs to be accessed from home.
- In the event of a class bubble closure, work will be presented daily. The tasks for the day will be uploaded by 6:00pm the previous day.
- If you cannot access work through Microsoft Teams, please contact the school by emailing [crawleyoffice@serenityschool.org.uk](mailto:crawleyoffice@serenityschool.org.uk).

### **How will my child be taught remotely?**

Most work is presented as power points or Word documents. While work can be accessed and completed without a computer, in Maths (and occasionally other subjects) there may be short instructional videos. Work can also be completed in Word docs or slides and then uploaded for feedback from the teachers. The students will be taught how to do this during Tutor time.

In the event of a wider closure at class level or above. Work will be set as daily tasks in Microsoft Teams. There will be Teams check-ins where the teacher will explain the task that needs to be completed. There are three check-in points during the day. Children can attend one or all of the check-ins and will be able to complete the work even if they don't attend the check-in. Supplementary work may also be set using the schools current learning programmes, such as My Maths.

Students who have been benefitting from therapy sessions with our Therapy team, will access check-ins and work with the Therapy team remotely.

### **How should work be completed?**

Parents/carers will be posted remote learning workbooks. The books should be used to complete the set work. If you have a home printer and can print out sheets, work can be completed on the sheets. Photographs of the sheets or pages in the book can be uploaded to Microsoft Teams. Work can also be completed in Word or Slides and uploaded directly to the Classroom 'Channel.'

### **How will you assess my child's work and progress?**

Each day the answers to the previous day's learning will be shared for Maths so that the children can see the answers during the 9:00am check-in. During this check in, children will be invited to stay on Microsoft Teams with their teacher if they have had particular issues with the learning. For English, children will receive feedback a maximum of twice per week. Work should be submitted via Microsoft Teams and can be uploaded as a photo, completed electronically or as a task on the platform itself.

Where a class bubble or above is closed, teachers will use Teams to inform students what work should be sent back for feedback. This will allow teaching teams to amend any forthcoming instructions or tasks to allow students to get the most from their remote learning.

### **Attendance expectations**

Serenity school prides itself on a good record of attendance and believes that good attendance is a clear indication that pupils are happy in the school environment and subscribe to its learning culture. The school recognizes that regular attendance is not just a legal requirement but a contributory factor in raising educational standards. Our expectations on attendance are in the best interests of the pupils. Parental support where attendance is concerned, is paramount.

We expect that all students will attend their remote learning lessons, and where they are unable to be, this needs to be communicated to our school office at the start of the school day.

Parents/carers will be contacted if their child is not in attendance for the first ten minutes of each remote learning lesson.

For a child to reach their full educational achievement a high level of school attendance is essential. We will consistently work towards a goal of 100% attendance for all children. Every opportunity will be used to convey to pupils and their parents or carers the importance of regular and punctual attendance.

### **What contact can we expect with the Serenity School team?**

#### ***In the event of a larger closure at class level or above***

Teachers will be available daily. This will be via Microsoft Teams but may also include: whole class Teams calls to outline learning; short filmed videos introducing learning and providing more information on how to complete tasks in English, Science and some foundation subjects.

It is important to remember that there may be times though, when a class or year group bubble has closed due to staff illness that it may not always be your child's normal teacher who is in touch and where staff are unwell contact may be less regular. If a class teacher is unwell, the class will be assigned to another Form Tutor. Parents/carers will be informed when this happens.

As always, we will endeavour to answer all of your queries. A member of the school team will also contact parents after children have been off for around 5 days to see how learning is going. Follow up calls will be made to families where there has been no contact. Parents/carers are encouraged to use year group emails to contact teachers with any questions or queries.

#### ***In the event of your child being off but their class is still at school***

Once school has been informed that your child is off, work will be loaded for the next day. In this case, there will not be Teams check-ins. All tasks will have full instructions. If you have questions or would like support on your children's learning, teachers can be contacted via the school office email.

It is important to point out that if the class bubble is open, our teachers will still have full teaching commitments. As a result, it will not be possible for them to provide daily support for learning and class emails will be checked less regularly.

### **What are we expected to complete?**

We fully recognise the challenges of remote learning, and the additional pressures facing parents and carers at this time and our remote learning has been planned with this in mind. It is also important to note that however hard we try it is impossible to replicate the classroom experience via a platform like Microsoft Teams or any remote learning platform. Children will inevitably find the experience challenging and may find work more difficult. We encourage families to be led by their children and their own personal situation and complete as much of the learning as they are able to.

The work set for children has been carefully chosen to ensure that they continue to access the key knowledge and skills they would be learning in class, without setting unrealistic expectations. It is however really important that children access this core learning so that they are able to continue with their learning on their return to school. Naturally, children do not need to complete work if they are unwell.

### **Remote learning at a glance**

Work will be available for all children unable to attend to school due to COVID-19 restrictions.

Daily work will be set in English and Maths, with relevant additional subjects set on a weekly basis.

This should be accessed using the school's learning platform Microsoft Teams, please contact the school if you cannot access learning this way.

Work should be completed in children's home learning books, on the sheets and submitted via Microsoft Teams.