

## Serenity School Acceptable Use Agreement

- ✓ I will only use ICT systems in the School, including the internet, email, digital video, mobile technologies, etc. for School purposes.
- ✓ I will not download or install software on School technologies.
- ✓ I will only log on to the School network/ Learning Platform with my own user name and password.
- ✓ I will follow the School's ICT security system and not reveal my passwords to anyone and change them regularly.
- ✓ I will only use my School email address.
- ✓ I will make sure that all ICT communications with pupils, teachers or others is responsible and sensible.
- ✓ I will be responsible for my behaviour when using the Internet. This includes resources I access and the language I use.
- ✓ I will not deliberately browse, download, upload or forward material that could be considered offensive or illegal. If I accidentally come across any such material I will report it immediately to my teacher.
- ✓ I will not give out any personal information such as name, phone number or address. I will not arrange to meet someone unless this is part of a School project approved by my teacher.
- ✓ Images of pupils and/ or staff will only be taken, stored and used for School purposes in line with School policy and not be distributed outside the School network without the permission of the Headteacher.
- ✓ I will ensure that my online activity, both in School and outside School, will not cause my School, the staff, pupils or others distress or bring the school into disrepute.
- ✓ I will respect the privacy and ownership of others' work on-line at all times.
- ✓ I will not attempt to bypass the internet filtering system.
- ✓ I understand that all my use of the Internet and other related technologies can be monitored and logged and can be made available to my teachers.
- ✓ I understand that these rules are designed to keep me safe and that if they are not followed, School sanctions will be applied and my parent/ carer may be contacted.
- ✓ I will log off from the school's computer system when I have finished so as not to allow others to access my profile

We have discussed this document and ..... (pupil name)

agrees to follow the e-Safety rules and to support the safe and responsible use of ICT at Serenity School

Pupil Signature.....

Year .....

Date .....